**Instructions for Account Inquiry:**

Departmental Functions

* Account Inquiry
* Segment Fund (**Select**)
  + Fund (100, 402, etc.)
  + Function (1000, 2210, 2400, etc.)
  + Program (1011, 1041, 1081, 1455, etc.)
  + Facility (4 digit state code)
  + Exec. Level (00)
  + Department (9400, 9412, 9413, 9415, 9418, etc.)
  + Undefined (0000)
  + Undefined 2 (0000)
  + Object (558000, 561000, 561001, 561100, 661500, 661600, etc.)
  + Account Type (E=Expense)

If you don’t know all information for the fields, you may select **Fund, Function, Facility, Exec. Level, Object and E** (for Account Type). This will give you a range of expenditure accounts. From here, you may Browse (select) to see accounts.